



Dundee Gymnastics Club 2K

Limited company by guarantee SC 250221
Charity Registered in Scotland SC 034466

DGC2K, 1 Davidston Cottage, Couston by Newtyle, Blairgowrie,
PH12 8UT, Scotland.

Tel: 01828 650 606

Web Site: www.dgc2k.co.uk, E-mail: paul@dgc2k.co.uk, bea@dgc2k.co.uk



Minutes of the Annual General Meeting

40-42 Brown Street, Dundee DD1 5DT

3-4 pm, Sunday 18th September, 2016

1. **Welcome;** Clare Huxley

Welcome to the Dundee Gymnastics Club 2K Annual General Meeting; for the first time being held here at our newly leased building on Brown Street.

Thank you all for coming – giving up your Sunday afternoon to help run the club because you are the members and you are the club.

I would like to take the opportunity now to thank the Directors who came off the board during the year. Colin Blakeman, Vicky Lothian and Mel Barron who all put a lot of work into the club during their time as Directors and we appreciate that very much.

2. **Attendance:**

Directors Present;

Clare Huxley
Jacqui Archibald
Alison Bel
Paul Carson
Bea Petersen (arrived late)

Directors Apologies;

Richard McCready
Gordon McBain

Coaches Present;

Louise Carson
Megan Forbes
Laura Blakeman

Parents Present;

K Bain
F Blakeman
Johnston
A Boach
Crowe
G Davidson
C Gaffney
K Mulligan
S Hunter
J Hutton
L McDonald
D Millar
J Samson
M Ritchie

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R Rodger
M Rosco
L Scott
R Scott
D Scott

19 Parents out of total membership of 263

This is not a quorum so we can't do any formal business. The business of the meeting is the appointment of Directors and this is adjourned to a future date which will be notified to all the members.

So the rest of this meeting is reporting back to you the members and we will continue with this.

3. **Apologies;** Above for the Directors, not listed for the parents
4. **Chair's Report** - Clare Huxley Appendix i
5. **Treasurer's Report and 2015 accounts** - Paul Carson Appendix ii
6. **Fundraising Report** - Alison Bell Appendix iii
7. **Grants and Awards Report** - Clare Huxley Appendix iv
8. **Appointment of Directors**

This is adjourned to a later date to be notified to the members.

9. New Fees

Scottish Gymnastics Membership which is currently £41 for a Competitive Gymnast. This is a requirement for entering all Scottish Gymnastics Competitions, and our coaches are only insured to coach Scottish Gymnastics members.

Annual Club Membership fee – this is your membership of DGC2K, and covers administrative and other costs. Currently £15 (same as last year).

These are due annually, together, on 1st October.



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Monthly fees which are to cover the cost of the coaching – hall hire and coach pay.

| | FEES | | | | |
|--------------------|--------------|-------------|----------|--------------|-------------|
| | Old | | | New | |
| | hr per month | £ per month | £ per hr | hr per month | £ per month |
| Gymstars | 2 | 35 | 4.2 | 35 | 4.2 |
| Development | 3 | 55 | 4.4 | 55 | 4.4 |
| Tum/FlrVlt | 4 | 65 | 3.9 | 65 | 3.9 |
| Tumble Performance | 6 | 85 | 3.4 | 85 | 3.4 |
| Boys Performance | 8.5 | 85 | 2.4 | 90 | 2.5 |
| Rhythmic | 10 | 110 | 2.6 | 100 | 2.4 |
| Performance WAG | 11 | 90 | 2.0 | 110 | 2.1 |
| | 16 Plus | 110 | 1.7 | 120 | 1.8 |
| | 20 | 110 | 1.3 | 120 | 1.4 |

Classes not given in the table should fit into this structure

The main change in the fees structure is that a new top rate for those training 16 or more hours per week will be introduced at £120 per month.

10. Update on Child Protection Issues – Martin Ritchie

Codes of Conduct; new codes of conduct for all gymnasts, coaches and parents will be introduced.

New registration system; it was explained that we need to register children arriving and leaving as it is quite chaotic at 5pm at the McTaggart. Discussion of how to do this.

11. New Directors, Judges and Parent Volunteers

It was explained that we are always looking for new Directors, Judges and Parent Volunteers.

12. Tour of Brown Street gym; The upstairs gym is being used for Pre-school and Entry Level classes. The

Downstairs hall is in the process of having the ceiling raised.

13. End of Meeting



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Appendix i

Chairperson's Report

AGM 18 Sept 2016

I want to take this opportunity to talk a little about the club, because often members don't have a clear idea of what we are and how we run. I'll also include the section on grants in this.

We're a charity and also a company limited by guarantee and affiliated to Scottish Gymnastics. A charity means that we are run for the benefit of the members and any operational profits are fed straight back into the club and the Directors carry out their director's duties, unpaid. The Directors can also be paid as coaches, or for other services to the club, in which case they are employees of the club as well, but the majority of the Directors are non-remunerated.

The purpose of the Club is to provide gymnastics training for the benefit of the people of Dundee in the interest of social welfare.

Our income is almost entirely from your fees (which we'll go through later in the meeting). That's the annual membership and monthly training fees. We also do a lot of fundraising which Alison Bell will tell you about, and raising grants, donations and sponsorships. But there's no Council or statutory money. Of the £185,000 income we expect this year, £50,000 will go on hall hire fees for the McTaggart and £113,000 in coach pay.

And what we have is a really great club. Dundee Gymnastics Club 2K has won the Gordon Forster Team Challenge – that's the top, open-age, team competition, for Women's Artistic Gymnastics in Scotland, - we have won it in 2008, 2009, 2012, 2013, 2014 and 2015 – that has to make us one of the top competitive Gymnastics Clubs in Scotland.

And I would like to stress that the Gordon Forster is a team competition - because DGC2K is about developing all its gymnasts to their ability be they floor and vault, the youngest development gymnasts or the elite gymnasts. It's about giving them all the same experiences of excellent and challenging training in low ratios with well qualified and paid coaches, opportunities for competitions (which is something to work for and public recognition of their achievements) from the first competitions such as the boys who are competing today for the first time for the club to international competitions such as Hamburg which is a simply wonderful international experience for the girls who take part. And then there's the other events the club organises – this year there's been the Club Challenge just before Christmas, the Christmas Party, the Show and Tell for the Development Groups, the Summer Camp in Viborg for the older girls and the Summer BBQ.

We have incredible resources in this club

– our Head Coach Bea Petersen is one of the top HPC in Scotland selected this week to be Team Coach for the Scottish Team competing at the Northern European Championships.

- Paul has managed the club while it has grown from a membership of about 60 in 2012 with a turnover of some £50,000 to a membership today of 263 and a turnover of £180,000 – while being a full time electrician.
- Our team of incredible coaches which is led by Bea; Paul running the Tumbling section, Mel, Jordan, Megan, Kirsty and Brogan training up the next generation of elite Women's Artistic Gymnasts, Louise masterminding all the Development classes and setting up the pre-school classes that have just started upstairs here, Ivan getting the boys section going, Sylvie taking on the Rhythmic Section and introducing



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dance, Fiona, Laura, Kelsie and not least the volunteer coaches who help but are not paid. We really appreciate your help.

Each of these coaches need to take the UKCC coaching courses which the now club pays for and they need mentoring in the gym, which requires real commitment from our senior coaching team. We get subsidies from SportsScotland for about half the cost of the courses and further grants from Sport Dundee who I would like to mention specifically for their great grants for coach education and club development.

- Our membership of incredible gymnasts – every single one of those 263 sporting members is in training, doing their best. It's not easy, not everyone wants to stick at it, but our gymnasts do.
- And finally, for the incredible resources that this club has - you the Parents – you pay for it all and we appreciate that it is not a cheap sport. But also the commitment of getting your children here evening after evening, in the right frame of mind ready to train. Your forbearance when we suddenly ask you to buy your leotards for £100 or the new club management system takes your direct debits too early. The Directors who are parents have to pay these things too, so we do know what it's like. But thank you for your continued support.

I want to finish with the big achievement this year.

Brown Street. This building we're in now. At last years AGM we explained that we were starting the process of expanding the club into our own premises. This year we're holding our AGM here in the Brown Street Facility. We have the lease, we have a loan from Social Investment Scotland which allowed us to start the whole process and I can't say enough good things about that organisation. We're still hoping to get a SportsScotland grant which they have been considering since March. The refurbishment and fitting out of the building isn't finished - we'll see the upstairs hall in a while which is looking great, and also progress with the main hall. We expect to have gym classes in the downstairs hall running completely in December. That allows a 2 month waiting time for Gymnova to supply and fit the equipment.

Clearly this is a major investment by the club and I would like to thank TSPC who have given a sponsorship of £5000 which has been incredibly generous and timely and we're looking forward to working with TSPC over the coming years.

Michael Brown the Solicitor who did the conveyancing for the lease has waived a lot of his fee very generously.

Intona who are putting up the ceiling have discounted their work.

Paul Carson has put in just an incredible amount of work getting this project off the ground and I would specifically like to thank him.

Clare Huxley
Chairperson of the Directors



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Appendix ii

DGC2k Treasurer's Report

Sep 2015 - Sep 2016

The annual accounts to January 2016 showed that DGC2K has turned round its loss from the year before to a small profit this year. There was a total income of £181,811 and an expenditure of £177,079 giving an overall profit of £4,732.

Membership fees income increased by 38% which is a good sign for the future indicative of the increase in size of the club. There will be a small increase in fees next financial year but mainly for the gymnasts who are training in excess of 16 hours per week. Other sections of the club will be brought into line for the number of hours they train.

The McTaggart centre hire charges increased dramatically by 42% to January 2016. This has increased further since January and will be in excess of £50,000 for the year to January 2017.

Our waiting list as of 31st January 2016 was sitting at 460, and since the introduction of the new admin system we have a further 100 additions to the list. This is important for getting classes going in Brown Street.

The new admin system was introduced during August with the majority of monthly fees for September being paid by Direct Debit. There were a number of teething problems but the system should significantly reduce administration when it is fully running.

We took the lease for Brown Street in March 2016 and also a loan for £44,000 from Social Investment Scotland. Since then we have equipped the upstairs hall for pre-school and entry level classes. For the equipment for the main hall, we are still waiting on a decision on our grant application to Sportscotland. However, we have gone ahead with raising the ceiling (Intona £9,000).

We also secured a sponsorship of £5,000 from TSPC which has helped tremendously with the cost of raising the ceiling.

Next year's operations look brighter and there is an exciting time ahead with the Brown Street Annex coming online to further enhance the club.

Paul Carson, Treasurer.



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Appendix iii

DGC2K Fundraising Report : February 2015 – January 2016

DGC2K have had a very successful fundraising year: a total of **£2,169.59** was raised

| | |
|-------------------------|------------------|
| Rag bag | 210.93 |
| Sale of DGC2K Mugs | 85.00 |
| Dev Group Show & Tell. | 202.00 |
| Chocaholics Commission | 130.45 |
| Christmas Challenge | 466.50 |
| Quiz Night – Door Entry | 227.00 |
| Raffle | 182.00 |
| Summer BBQ | 219.55 |
| Smartie Tubes | 446.16 |
| Total | £2,169.59 |

There has been a steady stream of rag bag donations throughout the year, raising £210.93.

A very successful 2015 Christmas Challenge – £466.50 from door entry, cake & candy, raffle & sale of second hand leotards & DGC2K mugs. A similar result for the development group show & tell, with over £200 being raised.

The Smartie tubes was another successful fundraising event of last year with 52 smartie tubes returned, raising over £445. (You can get £12.80 of 20p's into one tube)

We had a great day at the Summer BBQ, We don't look to make a profit at this event, just want to cover the hire of the venue (Friary) and food etc, hence we keep the ticket prices fairly low. The ticket sales did cover all our outgoings. With the raffle and sale of water balloons we made nearly £220 on the day.

We also had fun at the Quiz night, it was very well attended helping us raise over £400.

We ran a Chocolate for Chocaholics fundraiser in the run up to Christmas, which made us over £130 in commission.

Alison Bell



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Appendix iii part 2

DGC2K Fundraising Report : February 2016 – Sept 2016 (8 months)

DGC2K have had a very successful fundraising year so far: a total of **£1,115.94** was raised

| | |
|------------------------|------------------|
| Rag bag | 43.40 |
| Dev Group Show & Tell. | 477.80 |
| Summer BBQ | 148.74 |
| Smartie Tubes | 446.00 |
| Total | £1,115.94 |

There has been a steady stream of rag bag donations throughout the year, raising £43.30. Feel free to hand in any good quality old clothes (no bedding or towels) – I take them to a place on clepington road.

A very successful Development Group Show & Tell – £477.80 from door entry, cake & candy, raffle & sale of second hand leotards & DGC2K mugs. It was a great event with some of the elite gymnasts showing off their skills to the young gymnasts and parents – they started in development many years ago so it shows what is possible with lots of hard work.

The Smartie tubes was another successful fundraising event of last year approx 50 smartie tubes returned, raising over £445. (You can get £12.80 of 20p's into one tube)

We had a great day at the Summer BBQ, although ticket sales were slow and less attendance than in previous years but we were able to sell the tickets online which hopefully helped everyone buy their tickets easily. It was great to see new faces joining in the fun. We were very lucky with the weather as it stayed dry until we had packed up ! Thanks to everyone who helped on the day.

We don't look to make a profit at this event, just want to cover the hire of the venue (Friary) and food etc, hence we keep the ticket prices fairly low. The ticket sales did cover all our outgoings. With the raffle and sale of water balloons we made nearly £150 on the day. Special thanks to Elsa and Anna (and the fairy) for their guest appearance.

Still to come this year is our Christmas Challenge event and our Christmas party which will be held in our new facility (instead of Friary). More details to follow.

We are always looking for help/suggestions with our fundraising so please let me know if you want to help out or have suggestions..... Thanks everyone for their continued support.

Alison Bell



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Appendix iv_

Grants and Awards Report

Jan 31 2015 – Jan 31 2016

Sport Dundee Grants – these pay 50% of the cost of courses for coaches

Level 1 allows a coach to start working as an assistant.

Level 2 allows a coach to take a class alone.

Level 3 etc allows more advanced moves.

Ellie Skourogiani

UKCC Rhythmic level 1 for Ellie November 2nd, 16th and 23rd 2014 in England

Received £300 on 12 May 2015

Ivan Plyusch

UKCC Level 1 Men's Artistic Add on module November 30th 2014, Auchterarder 1 day

Received £41 on 26 June 2015

Paul Carson

Double Mini Trampoline Senior Club Coach November 2014

Received £116.83 on 24 June 2015

James Moran

Double Mini Trampoline Senior Club Coach November 2014

November 2014

Received £116.84 on 24 June 2015

Ivan Plyusch

UKCC Level 2 MA Aberdeen - 28th Feb, 1st Mar, 14th, 15th, 21st, 22nd March 2015. Exam 27th, 28th June 2015.

Received £196.55 on 9 September 2015

Viborg - July/August 2015

Received £300 on September 2015 as Discretionary Grant.

Louise Carson

UKCC Level 3 WA, 1, 15, 22 and 29 March 2015 all McTaggart £65 each module

Received £130 on 18 November 2015

£1,201.22 total in SportDundee Grants received.

Clare Huxley
Director DGC2K



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